

C O P Y

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8 August 1955

MEMORANDUM FOR: Deputy Director (Support)

SUBJECT : Increase in Table of Organization, Office of Logistics

1. It is requested that the following organizational element and positions be added to the organization structure of the Real Estate and Construction Division, Office of Logistics:

Special Projects Staff

Administrative Officer	GS-13
Administrative Services Officer	GS-11
Clerk Stenographer	GS-5

This proposed staff will be responsible for all phases in connection with the new headquarters facility. Additional technical and clerical personnel will be supplied as needed from other elements within the Division.

2. It is understood that a review of the need for continuing these positions will be made at a later date, and the positions eliminated upon completion of the project.

/s/ JAMES A. GARRISON

JAMES A. GARRISON
Director of Logistics

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1 - Service in Class. ☐
☐ Declassified
Class. Changed to: TS S 01988
Next Review Date: _____
Auth.: HR 70-3 15 DEC 1978 By: P15
Date: _____

APPROVED: /s/ L. K. White

8 August 1955
Date

OL/AS/REC/mkv (8 Aug. 1955)
Distribution:

- 1 - Adm. OL
- 1 - D/OL
- 1 - Signer
- 1 - C/REC
- 1 - Comptroller
- 1 - C/Management Staff

② - DD/S Chrono & Subject

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